



TTK PRESTIGE LIMITED

CORPORATE SOCIAL RESPONSIBILITY POLICY

(Updated and adopted by the Board on 25th May 2021)

A. PREAMBLE:

TTK Prestige Limited is a constituent of TTK Group established in 1928, which group ever since its inception has been pursuing a policy of carrying on business with public- good in mind and not solely with the object of profit-making. Over several decades the Group has been discharging its responsibilities to the society purely on a voluntary basis. The direct initiatives encompass a wide range of societal needs - educational and vocation building activities in villages, voluntary blood banks, de-addiction centres, Aids and STD awareness, educational scholarships, tsunami proof shelters, etc., The Group has also been contributing to charitable organisations engaged in hunger removal, poverty alleviation, subsidised health care centres, primary education in rural areas and so on. TTK Prestige Limited has been supporting these activities through contributions, human resource, infrastructure, participation in camps, etc.

B. PURPOSE OF THIS DOCUMENT:

The Companies Act, 2013 has mandated Corporate Social Responsibility (CSR) objectives for profit-making corporates and urging the corporates to spend a portion of their profits on various activities prescribed under the relevant rules. The law also mandates the corporates to establish a formal policy document in this respect and bring to the knowledge of the public by hosting the document and details of the activities and amount spent from time to time on the website of the company and in the Directors Report forming part of the Annual Report.

The policy has to be read in alignment with the requirements of Section 135 of the Companies Act, 2013 (the Act) and the corresponding rules made thereunder, as amended from time to time ('CSR Rules'), Schedule VII of the Act and the TTK Group's philanthropy & CSR values.

C. CSR PHILOSOPHY AND POLICY:

The Company considers society as an important stakeholder and shall discharge its responsibilities to the society proactively. The activities or projects that will be undertaken by the Company shall include one or more of the following as may be recommended by the CSR Committee and approved by the Board of Directors:

- a. Eradicating hunger, poverty and malnutrition, promoting healthcare including preventive health care and sanitation including contribution to the Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water.
- b. Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects;
- c. Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- d. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and



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- water including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga;
- e. Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art, setting up public libraries, promotion and development of traditional arts and handicrafts;
 - f. Measures for the benefit of armed forces veterans, war widows and their dependents Central Armed Police Forces (CAPF) and Central Para Military Forces (CPMF) veterans, and their dependents including widows;
 - g. Training to promote rural sports, nationally recognized sports, Paralympic sports and Olympic sports;
 - h. Contribution to the Prime Ministers' National Relief Fund or Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund (PM CARES Fund) or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;
 - i. Contribution to incubators or research and development projects in the field of science, technology, engineering and medicine, funded by the Central Government or State Government or Public Sector Undertaking or any agency of the Central Government or State Government.
 - j. Contributions to public funded Universities; Indian Institute of Technology (IITs); National Laboratories and autonomous bodies established under Department of Atomic Energy (DAE); Department of Biotechnology (DBT); Department of Science and Technology (DST); Department of Pharmaceuticals; Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH); Ministry of Electronics and Information Technology and other bodies, namely Defence Research and Development Organisation (DRDO); Indian Council of Agricultural Research (ICAR); Indian Council of Medical Research (ICMR) and Council of Scientific and Industrial Research (CSIR), engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs);
 - k. Rural development projects;
 - l. Slum area development
 - m. disaster management, including relief, rehabilitation and reconstruction activities.
 - n. Such other projects as may be notified by the Government from time to time.

The company shall give preference to various local areas and areas around which the Company is carrying out its activities.

D. CSR OUTLAY & CSR ADMINISTRATION AND IMPLEMENTATION:

- a. A committee (CSR Committee) consisting of not less than 3 members of the Board with at least one independent director as member shall identify various projects, activities etc., which are of benefit to the society and which fulfil the CSR policy and also determine the outlays and the time lines for each of such projects and recommend the same to the Board.
- b. The Committee shall also recommend the mode of implementing the project and activities including identifying any third party agencies. The Committee shall also identify Charitable Trusts (with track record and reputation) which are implementing any of the projects comprised in the CSR policy and contribute to the corpus of the identified project/activity being carried on such Trusts.
- c. The overall amount to be spent during a year shall have reference to the amount determined on the basis prescribed under the Companies Act, 2013 and rules made thereunder. The amounts will be spent on projects/activities as approved by the Board of Directors based on the recommendations of the CSR Committee. The actual amounts will be spent based on the progress of the projects.



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- d. The participation can be in one or more ways – contribution to the corpus, bearing of expenses, provision of infrastructure equipment, deputing human resource of the company, etc.,
- e. CSR committee shall cause supervision and monitoring of the progress of various projects and activities whether carried out directly by the Company or through implementing agencies including dedicated trusts or existing third-party trusts of experience and repute. Where necessary and as required by law, the Committee shall cause evaluation of the impact of key projects.
- f. If the outlay as determined under (c) above cannot be expended during a financial year due to any cause the CSR committee, unless the unspent amount relates to any ongoing project referred to in (g) below, shall provide the reasons for the same to enable the Board to record such reasons and transfer such unspent amount to a Fund specified in Schedule VII, within a period of six months of the expiry of the financial year.
- g. As laid down under Section 135(6) of the Companies Act, any amount remaining unspent during a year, pursuant to any ongoing project undertaken by a company in pursuance of its Corporate Social Responsibility Policy, shall be transferred by the company within a period of thirty days from the end of the financial year to a special account to be opened by the company in that behalf for that financial year in any scheduled bank to be called the “Unspent Corporate Social Responsibility Account”, and such amount shall be spent by the company in pursuance of its obligation towards the Corporate Social Responsibility Policy within a period of three financial years from the date of such transfer, failing which, the company shall transfer the same to a Fund specified in Schedule VII, within a period of thirty days from the date of completion of the third financial year.
- h. If, in any year, the amount of spends on CSR exceeds the requirements provided under (c) above, the excess will be set off against the requirement to spend under (c) above for such number of succeeding financial years and in such manner, as may be prescribed by Section 135 of the Companies Act, 2013 and its rules thereunder.
- i. If the CSR projects yield any surplus the same will not form part of the Company’s profits but will be ploughed back into CSR activities.

E. CSR REPORTING AND DISCLOSURES:

- a. The CSR committee shall prepare the report on various CSR activities carried out and amounts spent for inclusion in Directors’ Report of the company in such form and manner as may be required under law.
- b. The CSR committee shall also cause publication of the CSR Policy and activities on the website of the company.

F. AMENDMENTS

Amendments from time to time to the CSR policy, if any, shall be considered by the Board of Directors based on the recommendations of the CSR Committee.
