

FAMILIARISATION PROGRAM FOR INDEPENDENT DIRECTOR

INTRODUCTION

Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) requires listed companies to conduct familiarisation programme for the Independent Directors to familiarize them with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc. TTK Prestige Limited (The Company) facilitates the members of its Board to familiarise themselves with the industry and its operations.

OBJECTIVE

The Program aims to provide insights into the Company to enable the Independent Directors to understand its business in depth and contribute to the strategy and overseeing of the Company. The Company provides sufficient information to familiarize the Independent Directors in the following areas:

- Familiarization with the Company;
- Roles, Rights and Responsibilities;
- Nature of Industry and the business model of the Company.
- Matters relating to Corporate Governance, Code of Business Conduct, Risk Management, Compliance Programs, Internal Audit, etc.

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team spread over two days, and whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed. Each of our independent directors have attended such orientation process/familiarization programme when they were inducted into the Board.

As part of ongoing training, the Company schedules meetings of business heads and functional heads with the Independent Directors. During these meetings, comprehensive presentations are made on the various aspects such as business models, new strategic initiatives, risk minimization procedures, recent trends in technology, familiarisation programme on Business Responsibility Report and Integrated Reporting, emerging rural markets and opportunities for the company’s products, factory visits to familiarise them with upgraded process and the progress of capacity expansion programmes.

These meetings also facilitate Independent Directors to provide their inputs and suggestions on various strategic and operational matters directly to the business and functional heads.

Details of programmes during financial year 2021-22 (April 1, 2021 to March 31, 2022)

Name of the independent director	No. of programmes attended	No. of approx. hours spent in such programmes
Mr. R. Srinivasan	4	12
Mr. Arun Kannan Thiagarajan	4	12
Mr. Dileep Krishnaswamy	4	12
Dr. Vandana R Walvekar	4	12
Mr. Murali Neelakantan	3	9

Mr. Dhruv Sriratan Moondhra	3	9
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Details of familiarization programmes on cumulative basis till March 31, 2022 (April 1, 2016 to March 31, 2022)

Name of the independent director	No. of programmes attended	No. of approx. hours spent in such programmes
Mr. R. Srinivasan	30	90
Mr. Arun Kannan Thiagarajan	21	63
Mr. Dileep Krishnaswamy	25	75
Dr. Vandana R Walvekar	23	69
Mr. Murali Neelakantan	25	75
Mr. Dhruv Sriratan Moondhra	22	66